



## Legacy Foundation GRANT REPORT FORM

Grant #: \_\_\_\_\_ Grant Amount: \$ \_\_\_\_\_

Name of Project: \_\_\_\_\_ Report Due Date: \_\_\_\_\_

Organization Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Report Completed by: \_\_\_\_\_ Signature: \_\_\_\_\_

Attach a one page typed narrative that addresses the following questions:

1. Briefly restate the project for which this grant was awarded.
2. What outcomes did you anticipate from this project? Were those outcomes achieved?
3. What challenges did you encounter with the implementation of this grant?
4. What impact has this grant had on the community?
5. Have you expended the entire amount of the grant? Please attach a summary of your line item expenses and copies of receipts.

Please submit any of the following materials that may be available:

- Photographs [digital preferred] of grant-related activities. Identify people and/or activities that are pictured, the date and photographer credit.
- Up to 3 samples of publicity, programs, press coverage or other documentation.
- Audio or video compact discs documenting the project.

Return completed Grant Report by the required deadline specified in the Terms of Grant Agreement to:

**Legacy Foundation, Inc. • 1000 E. 80<sup>th</sup> Place, South Tower 302 • Merrillville, IN 46410**