



# Grant Application Maria Reiner Senior Citizens Fund

Name of Organization: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_  
(street) (city) (zip)

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-Mail: \_\_\_\_\_ Website: \_\_\_\_\_

Project Title: \_\_\_\_\_

Amount Requested: \_\_\_\_\_ Total Organization Budget for Current fiscal year: \$ \_\_\_\_\_

Projected Number of Clients to Receive Services: \_\_\_\_\_

What is the cost per client served to the amount requested? (amount requested/number of clients) \_\_\_\_\_

What percentage of your board members made a financial contribution in the last fiscal year? \_\_\_\_\_

Project Start Date: \_\_\_\_\_ Expected Project Completion Date: \_\_\_\_\_

In the space provided, briefly describe your project/program and explain how the grant would be used.

\_\_\_\_\_  
Signature of Executive Director

\_\_\_\_\_  
Signature of Chairperson, Governing Entity

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Printed Name

## **Grant Application Maria Reiner Senior Citizens Fund**

Please provide the following information. (Not to exceed 3 pages)

**Name of the Organization:**

**Contact Person:**

**Contact Phone Number:**

Describe the project.

What is the need for the project? What will the organization do to address the need?

Will the organization use volunteers in the project? If yes, please describe.

Who will receive services/ participate in activities?

How does the organization determine the eligibility of the clients to receive services?  
[Attach a copy of the application form for eligibility, if available]

Where will the services/activities take place?

Will the agency partner with other organizations for this project?

If yes, please describe the role each partner will play.

How will the organization know if the project is successful?

What will be the impact on the community from this grant?

How will the organization track the expenditures from this grant?

Who will provide a report to the Foundation when the grant is complete?

Provide the following documents:

A Project Budget

A copy of the IRS Letter of Determination OR a Memorandum of Understanding which designates the organization's nonprofit **fiscal agent**.