

**FRED AND LOUISE LATSHAW SCHOLARSHIP**  
**Information and Instructions**  
**Administered by Legacy Foundation**

**ELIGIBILITY REQUIREMENTS**

You will be considered eligible to apply for this scholarship if you meet the following criteria:

- ✓ You are a resident of Lake County, Indiana and a citizen of the United States.
- ✓ You are a high school graduate or have completed your G.E.D.
- ✓ You have deferred your education and wish to return as a part time student to complete an undergraduate degree program or are currently enrolled.
- ✓ You are currently employed by a Lake Area United Way Agency or by a not-for-profit Agency that has an endowment fund with the Legacy Foundation.
- ✓ You are currently enrolled or a newly admitted student for the fall term at an accredited public or private college, university, or trade school.

**SCHOLARSHIP GUIDELINES**

- ✓ Scholarships in the amount of \$1,000 each will be awarded to up to two recipients per year starting in the fall of 2007.
- ✓ This scholarship is designated for tuition, required fees, and/or book expenses and is renewable by reapplication each year.
- ✓ No one recipient may receive more than four awards for a total of \$4,000.

**SELECTION CRITERIA**

Selection of scholarship recipients will be based on proof of employment; community or volunteer involvement; a recommendation letter from your employer, a character recommendation from an adult other than a family member; and an essay.

**Interested applicants can download an application at**  
[www.legacyfoundationlakeco.org/scholarships](http://www.legacyfoundationlakeco.org/scholarships)  
**or contact the Legacy Foundation at 219-736-1880.**

**APPLICATION INSTRUCTIONS**

Your completed application packet must include:

- The completed application form typed or printed neatly in black or blue ink.
- Your original essay, typed, double-spaced and no longer than two pages.
- Two recommendation letters, written by adults other than family members. One must be from the Director or CEO of your place of employment.
- Your most recent official transcript or GED completion verification.

**APPLICATION DEADLINE**

The completed application packet must be signed and postmarked **by June 1st annually** to:  
Legacy Foundation, 1000 E. 80<sup>th</sup> PL, Suite 302, Merrillville, IN 46410

**Call 219-736-1880 with questions or email: [legacy@legacyfoundationlakeco.org](mailto:legacy@legacyfoundationlakeco.org)**

**All applicants will be notified in writing on or around August 1<sup>st</sup>.**  
**Incomplete applications will not be considered.**

**FRED AND LOUISE LATSHAW SCHOLARSHIP  
Administered by Legacy Foundation**

**APPLICATION**

**INSTRUCTIONS FOR COMPLETING THIS APPLICATION :**

Please type or print all information using blue or black ink. (or complete the online version at [www.legacyfoundationlakeco.org/scholarships](http://www.legacyfoundationlakeco.org/scholarships).) Complete all questions.

Additional information may be provided on a separate sheet.

Name \_\_\_\_\_  
(Last) (First) (M.I.)

Address \_\_\_\_\_  
(Street) (City) (Zip Code)

Phone Number \_\_\_\_\_ Email \_\_\_\_\_

Not-for-profit Organization you work for \_\_\_\_\_

List the colleges, universities or trade schools you have applied to and the status of the application:

Applied to	Status of application
	<input type="checkbox"/> pending <input type="checkbox"/> accepted <input type="checkbox"/> currently enrolled
	<input type="checkbox"/> pending <input type="checkbox"/> accepted <input type="checkbox"/> currently enrolled
	<input type="checkbox"/> pending <input type="checkbox"/> accepted <input type="checkbox"/> currently enrolled

Major Field of Study: \_\_\_\_\_

List work experience for the past five years.

Place of Employment	Dates of Employer	Job Title/Duties	Name of Supervisor

List your volunteer activities:

Volunteer Commitment	Date/Yr	Organization Name	Type of duties

List your commitment to community organizations:

Membership in Community Organizations	Date/Yr	Name of Organization	Type of organization

## ESSAY

On a separate sheet of paper, please answer the following three questions. Your response must be typed (no smaller than size 11 font) and double-spaced. **Do not exceed two pages.**

1. Please describe your goals for continuing your education.
2. Indicate how your additional education will impact your employment.
3. Please explain why you believe it is important for not-for-profit agencies or organizations to have committed, well-trained employees.

## CERTIFICATION

The Legacy Foundation, Inc., Lake County's Community Foundation, is the administrator of this scholarship. By completing and signing this form, the applicant agrees to the following:

1. I hereby affirm that the information provided on this application is accurate and complete to the best of my knowledge.
2. I have read and understand the Information and Instructions sheet and have had my questions answered satisfactorily by the Legacy Foundation.
3. I understand that this scholarship may only be used for tuition, fees, and/or book expenses. Checks for tuition and fees will be issued directly to the school. If I choose to use this scholarship for books, I understand that I must contact the Legacy Foundation before the beginning of the academic year to receive instructions on disbursement of the funds.
4. I hereby agree to submit a copy of my tuition bill to the Legacy Foundation at the beginning of the academic year. Furthermore, I understand that no tuition checks will be issued without a copy of the tuition bill.
5. I agree to submit my official transcript at the end of the academic year.
6. Any recipient of the \$1,000 scholarship may reapply, but the maximum award per recipient is \$4,000.
7. The Legacy Foundation, Inc. has my permission to use any general information included in this application, as well as my photo, for publicity purposes.

Please sign and date this application:

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**Applicant's Signature**

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**Date**

**PLEASE SUBMIT THE FOLLOWING TO: Legacy Foundation, Inc.  
1000 E. 80<sup>th</sup> Pl., South Tower 302  
Merrillville, IN 46410**

- Your completed application typed or printed neatly in black or blue ink.
- Your original essay, Typed, double-spaced and no longer than 2 pages
- Two recommendation letters, written by adults other than family members. One must be from the Director or CEO of your place of employment.
- Your most recent official transcript or GED completion verification.

**COMPLETED APPLICATIONS MUST BE SIGNED AND POSTMARKED  
by JUNE 1<sup>st</sup> annually.  
Incomplete Applications will not be considered.**

**Call 219-736-1880 with questions or email: [legacy@legacyfoundationlakeco.org](mailto:legacy@legacyfoundationlakeco.org)  
Applications are also available online at [www.legacyfoundationlakeco.org](http://www.legacyfoundationlakeco.org)**

**Full time employees of the following nonprofit organizations are eligible to apply for the  
Fred and Louise Latshaw Scholarship**

**Lake Area United Way Organizations:**

American Red Cross of Northwest Indiana

**Arc BRIDGES, Inc.**

**Boy Scouts of America, Calumet Council**

**Boys & Girls Clubs of Northwest Indiana**

The Caring Place

**Catholic Charities Diocese of Gary, Inc \*** (Catholic Family & Community Services)

**Center for Possibilities (Cerebral Palsy of Northwest Indiana, Inc.)**

**Crisis Center, Inc.**

Deaf Services, Inc.

Gary Neighborhood Services

Girl Scouts of Greater Chicago & Northwest Indiana

Greater Hammond Community Services, Inc.

Haven House

**Hobart Family YMCA**

Indiana Legal Services, Inc.

**International Institute/LACASA (International Community Alliance)**

**Lake Area United Way**

**Meals on Wheels of Northwest Indiana, Inc.**

Mental Health America of Lake County

Northwest Family Services, Inc.

**CYO-Catholic Youth NW IN (Northwest Indiana Catholic Youth Organization)**

**Parents as Teachers of Lake County, Inc.**

Robertson Child Development Center, Inc.

St. Jude House, Inc. A Franciscan Community

**The Salvation Army – Lake County**

Sickle Cell Disease Association of Northwest Indiana, Inc.

Southlake YMCA, Inc.

Summer Enrichment for Students with Disabilities, Inc.

**TradeWinds Services**

United Neighborhood Organizations

Urban League of Northwest Indiana, Inc.

Woodland Child Development Center, Inc.

**YWCA of Gary (YWCA of Northwest Indiana, Inc.)**

**YMCA of the Hammond Area, Inc.**

(The organizations in **bold** have endowment funds with Legacy Foundation)

**Non Profit Organizations having Legacy Foundation Funds**

**\*Indicates Funds established by a donor for the benefit of...**

Challenger Learning Center of NWI \*

Franciscan Communities, Inc. St. Anthony

Hospice of the Calumet Area

Humane Society Calumet Area, Inc. \*

Dunes Environmental Learning Center \*

Nazareth Home \*

Northwest Indiana Symphony Orchestra, Inc. \*

NWI Habitat for Humanity \*

Samaritan Counseling Service

Heinze Land Trust

South Shore Arts \*

Taltree Arboretum and Gardens